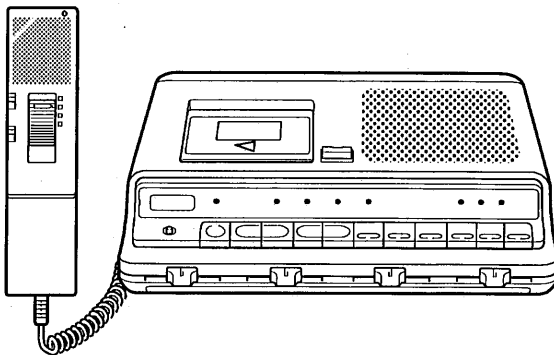


SANYO

INSTRUCTION MANUAL

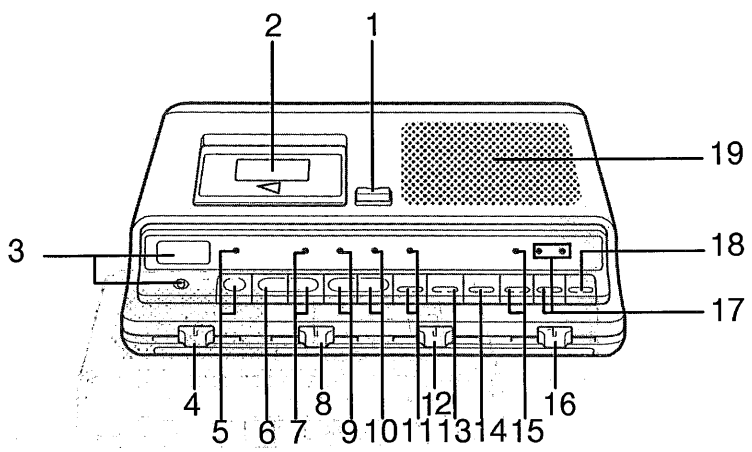
TRC-6300

MEMO-SCRIBER
Dictating/Transcribing System



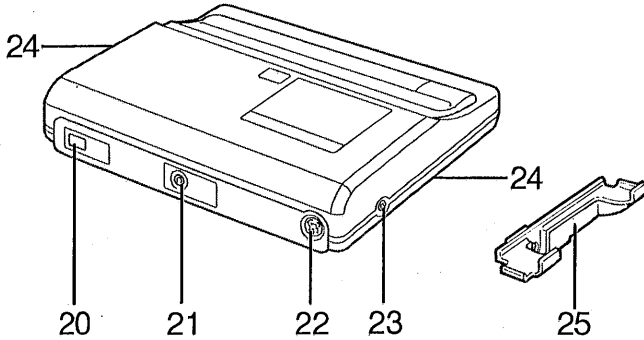
CONTROLS

1. Eject lever (EJECT)
2. Cassette compartment lid
3. Tape counter and reset button (COUNTER/RESET)
4. Backspace control (BACKSPACE)
5. Erase button and indicator (ERASE)
6. Stop button (STOP)
7. Play button and indicator (PLAY)
8. Speed control (SPEED)
9. Fast forward button and indicator (FFWD)
10. Rewind button and indicator (REW)
11. Telephone record button (TEL REC)
12. Volume control (VOLUME)
13. Dictation/Conference button (DICT/CONF)
14. Microphone/Speaker button (MIC/SPKR)
15. Search button and indicator (SEARCH)
16. Tone control (TONE)
17. Speed select button and indicators (SPEED)
18. Power button (POWER)
19. Speaker grille



- 20. External DC 9V socket (EXT DC 9V)
- 21. Telephone record socket (TEL REC)

- 22. Remote control socket (REMOTE)
- 23. Earphone socket (EARPHONE)
- 24. Cradle bracket -both sides-
- 25. Hand control cradle

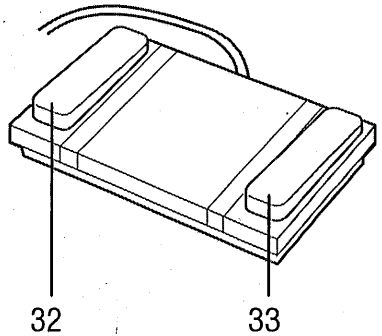
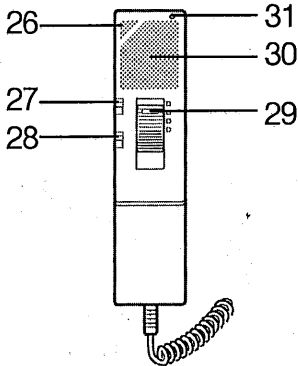


Hand control

- 26. Microphone
- 27. Index button (INDEX)
- 28. Fast forward button (FFWD)
- 29. Hand control switch
- 30. Speaker
- 31. Dictation indicator (DICT)

Foot control

- 32. Back switch (BACK)
- 33. Play switch (PLAY)

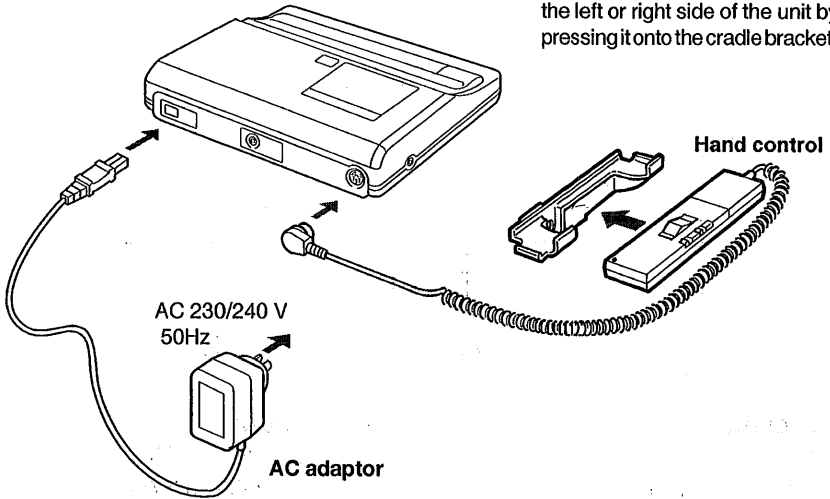


PREPARATIONS

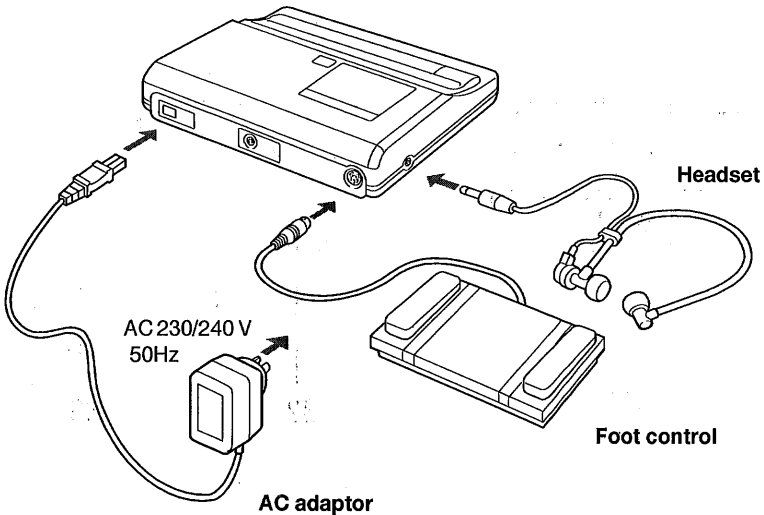
Connections

For dictation/conference recording

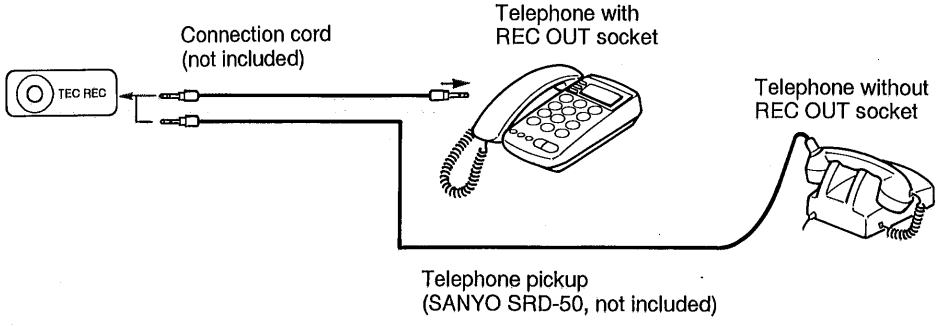
Attach the hand control cradle to the left or right side of the unit by pressing it onto the cradle bracket.



For transcription

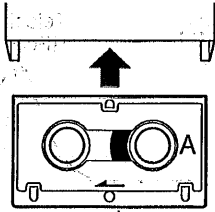


For telephone recording



Loading a microcassette

1. Pull the EJECT lever to open the cassette compartment lid.
2. Load a microcassette with the full reel to the right.
3. Close the lid by pressing it.



NOTE:

- Do not attempt to operate the EJECT lever while the unit is operating. When unloading a microcassette, first press the STOP button and then pull the EJECT lever to open the lid.

Warning beep tones

The unit emits a warning tone in the following cases:

No cassette:

A tone sounds if there is no cassette in the unit when the unit is in the operating mode.

End of tape:

A tone sounds when the tape reaches the end in all operating modes.

Record/Erase protection:

A tone sounds if you attempt to record/erase a microcassette whose erasure guard tab has been broken.

Telephone recording mode:

A tone sounds if you attempt telephone recording when no cord is connected to the TEL REC socket.

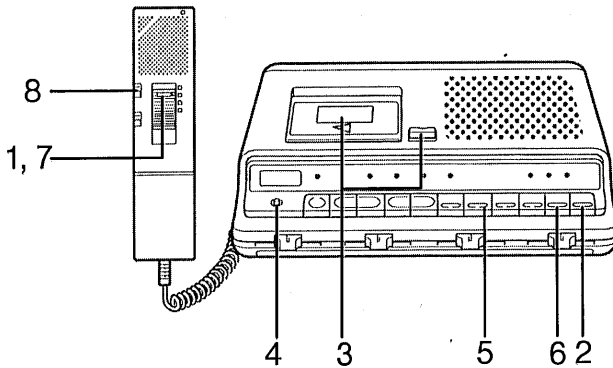
Pre-end of-tape while recording:

A series of beeps occurs when the tape is about 3 minutes before ending the tape at 2.4 cm/sec. tape speed (about 5 minutes at 1.2 cm/sec. tape speed).

NOTE:

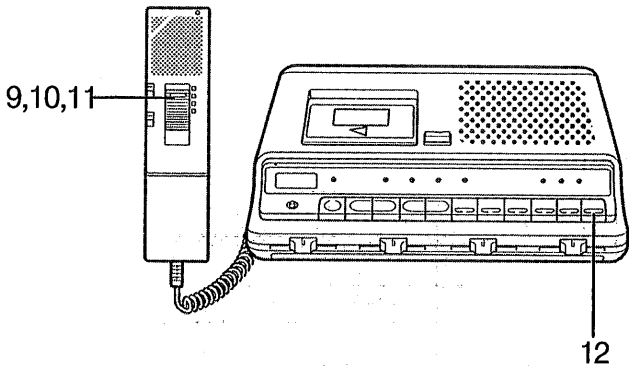
- Set the hand control switch to STOP before turning the power on. If the switch has been set to DICT, the unit automatically enters the record mode when the power is turned on.
- Do not set the hand control switch to DICT during playback, or the unit will enter the record mode.
- Do not press the TEL REC button unless you want to perform telephone recording.

DICTATION/CONFERENCE RECORDING



1. Set the hand control switch to STOP.
2. Press the POWER button (button DOWN).
3. Load a microcassette.
4. Press the RESET button to set the counter to "000".
 - The tape counter helps you to quickly locate recorded selections for playback.
 - The tape counter will be set to "000" when the tape is ejected.
5. Set the DICT/CONF button to DICT or CONF.
 - DICT: For dictation recording
 - Hold the hand control in a comfortable position approximately 12 ~ 15 cm away from your mouth.
 - CONF: For conference recording
 - Place the unit in the centre of the group.
6. Set the SPEED button to 2.4 or 1.2.
 - 2.4 cm: Compatible with most single-speed microcassette recorders.
 - 1.2 cm: For longer recording; up to 2 hours of recording time, when both sides of a 60-minute microcassette (MC-60) are used.

DO NOT CHANGE THE TAPE SPEED WHILE RECORDING.
7. Set the hand control switch to DICT. Recording starts.
 - You need not adjust the VOLUME control while recording. The ALC (Automatic Level Control) circuit in the unit will keep the level at the optimum setting.
8. Press the INDEX button on the hand control to mark important segments of the recording. The unit records a beep tone on the tape.
 - When index searching, the tape stops briefly at each index signal so that you can easily locate important recordings.



9. To pause while recording, set the hand control switch to STOP. To record again, set the switch to DICT.
10. To make corrections or to edit, backspace the tape by setting the hand control switch to BACK. Hold the switch until you reach the portion of the recording just before the correction point. Release the switch and the switch returns to the PLAY position automatically. Listen to your recording.
At the exact point where the correction is to begin, set the hand control switch to DICT and proceed with your dictation.
11. To end recording, set the hand control switch to STOP.
12. To turn the unit off, press the POWER button (button UP).

Reviewing

1. Set the hand control switch to BACK. Hold the switch until the tape has wound to the desired point.
2. Release the switch; the unit begins to play back your recording.
 - For fast forwarding the tape, press the FFWD button on the hand control.
3. Adjust the VOLUME and TONE controls as desired.
4. You can listen to the playback signal through either the speaker in the unit or the hand control. To activate the hand control speaker, set the MIC/SPKR switch to the MIC position (button DOWN). Leave the button in the SPKR position (button UP) to listen through the speaker in the unit.
5. To stop reviewing, set the hand control switch to STOP.

TELEPHONE RECORDING

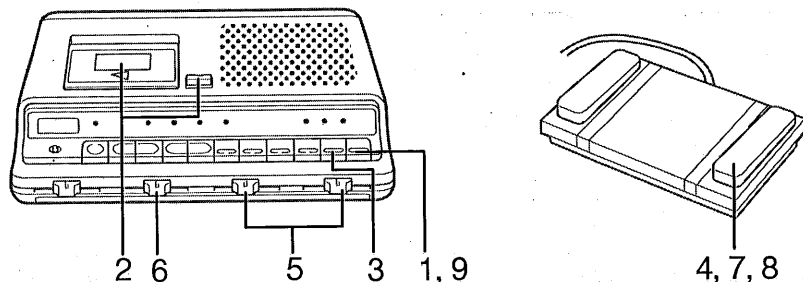
1. Press the POWER button (button DOWN).
2. Load a microcassette.
3. Press the TEL REC button.
4. To stop recording, press the TEL REC button again to release.

NOTE:

Each time you press the TEL REC button while the cord is connected to the TEL REC socket, the unit automatically enters the record mode.

- To record a telephone conversation, an optional SRD-50 adaptor must be used.

TRANSCRIPTION



1. Press the POWER button (button DOWN).
2. Load the microcassette to be played.
3. Set the SPEED button to 2.4 or 1.2 to correspond with the recorded tape speed.
4. Press the PLAY switch on the foot control to begin transcribing. Playback will continue while the switch is being pressed.
 - Playback can also be started by pressing the PLAY button on the unit. In this case, the STOP button must be pressed to stop playback.
5. Adjust the VOLUME and TONE controls as desired.
6. Use the SPEED control to adjust the playback speed to your liking.
 - The "0" position on the scale is for normal tape speed.
 - The SPEED control has no effect during recording.
7. If you wish to review your dictation, release the PLAY switch. The tape automatically backspaces according to the BACKSPACE control setting.
 - Use the BACKSPACE control to adjust the automatic backspace feature for your convenience.

- For a longer review, press and hold the BACK switch and the tape backspaces continuously until you release the BACK switch.
8. To pause, release the PLAY switch.
Continue with this start-stop method until the transcription is completed.
 9. To turn the unit off, press the POWER button (button UP).

Index search

1. Press the SEARCH button (button DOWN).
2. Press the REW or FFWD button on the unit, or the BACK switch on the foot control.
The tape stops briefly and a beep tone sounds when the tape reaches the index mark you have recorded.
 - When using the hand control, set the hand control switch to BACK or press the FFWD button.

Erasing

After transcription is completed, you can erase the microcassette.

1. While holding down the ERASE button, press the REW button.
The ERASE and REW indicators will light.
2. When the tape reaches the end, a beep tone sounds. Press the STOP button to stop erasing.
 - You can also perform "forward erasing". While holding down the ERASE button, press the FFWD button.

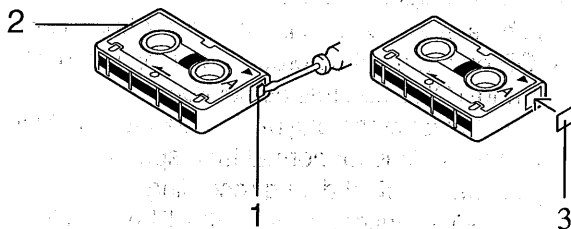
Use as a tape player

You can also play a pre-recorded microcassette on the unit. Load a microcassette and press the PLAY button. Use the FFWD or REW button to advance or rewind the tape rapidly.

Safeguards against accidental erasure

To protect side A, break out tab (1). To protect side B, break out tab (2).

- To record or erase a protected cassette, cover the erase guard tab openings with adhesive tape (3).



MAINTENANCE

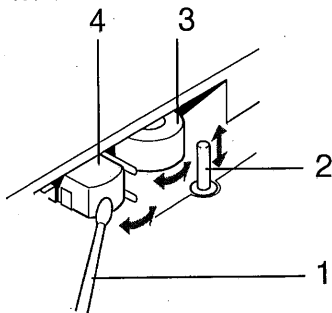
Cleaning the cabinet

Use a clean soft cloth moistened with plain lukewarm water and wrung dry. Never use benzol, benzene or other strong chemical cleaners since these could damage the finish of your unit. It is important that no liquid reaches the inside of the unit.

Cleaning the head

For continued high performance, periodically clean the head, pinch roller and capstan whenever an accumulation of dust and red-brown oxide particles is noticed.

To do this, pull the EJECT lever to open the cassette compartment lid. Remove the microcassette and switch off the power. Carefully rub the head (4), pinch roller (3) and capstan (2) with a cotton swab (1) moistened with isopropyl alcohol or special head-cleaning fluid.



SPECIFICATIONS

Recording system

AC bias

Erase system

DC erase

Fast forward/rewind time (4.2 cm)

120 sec. (MC-60)

Wow and flutter

0.35 % RMS

Frequency response

250 Hz - 4,000 Hz

Signal to noise ratio

40 dB

Output power

700 mW (DC MAX.)

Loud speaker

66 mm (D) 8 ohms

Dimensions

220 (W) x 160 (D) x 47.5 (H) mm

Weight

766 g

DC input

DC 9V

Specifications subject to change without notice.

1. The first part of the document is a header section containing the title and reference information.

2. The second part of the document is a detailed description of the product or service, including its features and benefits.

3. The third part of the document is a list of technical specifications and performance data, presented in a structured format.

4. The fourth part of the document is a section containing various diagrams, charts, and tables that illustrate the product's operation and performance.

5. The fifth part of the document is a section containing various diagrams, charts, and tables that illustrate the product's operation and performance.

6. The sixth part of the document is a section containing various diagrams, charts, and tables that illustrate the product's operation and performance.

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